



## EMPLOYMENT FACT SHEET

# BUSINESS MANAGER - FINANCE

DEPARTMENT: Finance and Insurance

- ▶ **Excellent Earning Potential**
- ▶ **Busy & Varied Workday**
- ▶ **Friendly & Motivated team**

- ▶ **In-House Training**
- ▶ **Wide range of finance companies**
- ▶ **Large Multi Franchise Dealership**

### JOB DESCRIPTION:

In this role you will utilise your finance & insurance knowledge, as well as excellent customer service & sales skills, to provide customers with the right vehicle finance and insurance products for their needs.

You will work within a team of friendly & driven business managers to achieve department goals, as well as autonomously to achieve individual business goals.



### DUTIES INCLUDE (but are not limited to):

- Customer Service & Sales of vehicle finance & insurance products
- Communicating & complying with automotive finance & insurance policies
- Preparing & completing finance documents, leasing & insurance contracts & policies
- Liaising with all parties involved in the vehicle purchasing process
- Maintaining accurate records & data input

### SKILLS & QUALIFICATIONS REQUIRED:

- Proven sales record, ideally in a finance/ insurance role
- Accreditations with financiers / insurers would be ideal, but not essential – training can be provided
- Excellent communication, organisation & interpersonal skills
- Ability to maintain accurate & timely administrative processes & reports
- Self-motivated, with the ability to work with minimal supervision

### ENQUIRIES TO:

Ian Lambley (Group Business Manager)  
[ian.lambley@autocorner.com.au](mailto:ian.lambley@autocorner.com.au)

## Why Autocorner?

- ▶ **Active Social Club** ▶ **Internal Promotions**
- ▶ **Community Giving Programs**
- ▶ **Enjoy the Tropical Lifestyle of Mackay**
- ▶ **Fishing** ▶ **Beaches** ▶ **Fabulous Weather!**

*Autocorner is one of the largest provincial automotive dealerships in Australia, employing over 280 people and selling over 4000 cars per annum!*

*Autocorner is a multi-franchise dealership with 3 of the top 5 automotive brands – Toyota, Mazda and Hyundai, as well as the award winning Used Car Hypermarket and off-site companies: Trade In Disposal Centre Used Cars & Opposite Lock 4X4 Accessories.*

*Located in Mackay (North QLD), the gateway to the fabulous Whitsundays and the base for the thriving Bowen Basin Coal Fields, Autocorner is an employer of choice in the region, with all employees enjoying ongoing training & advancement opportunities and a positive and vibrant work environment.*

*Our company loves nothing more than to promote internally, and we like to think we offer not just a job - but a potential career path for the right individual.*